



University of Calgary Alumni Association **Annual General Meeting** 2020

Saturday, September 14 2020
Virtual Meeting via Zoom
6pm – 7pm

- 6:00 pm **Call to Order** - President Helen Sunderland
- 6:01 pm **Greetings** – President Helen Sunderland
- 6:03 pm **Approval of the Agenda**
- 6:05 pm **Adoption of Minutes**
- 6:07 pm **Receive the Annual Report** – President Helen Sunderland
- 6:20 pm **Receive the Report of the Associate Vice-President, Alumni Engagement & Partnerships** – Michael Sclafani
- 6:35pm **Elect and Re-Election of Board Members**
- 6:45pm **Adjournment**



UNIVERSITY OF
CALGARY

DRAFT AGM Minutes

UCAA Board of Directors AGM

Saturday, September 7, 2019

1:30pm – 2:00pm

University of Calgary Main Campus, EEEL, Classroom 161

1. WELCOME & CALL TO ORDER

V. Kimball called the Annual General Meeting of the University of Calgary Alumni Association to order, noting that the requisite quorum was present and formally declared the meeting to be constituted.

V. Kimball shared that in accordance with the By-Laws, the Notice of Meeting and relevant materials were duly posted 21 days in advance of the meeting and noted that, as there was no objection, he would not be reading the Notice of Meeting.

V. Kimball requested that those present who were not graduates of the University refrain from voting on any motions made.

APPROVAL OF MINUTES OF MEETING HELD November 27, 2018

MOTION:

N. Anwar moved that the minutes for the UCalgary Alumni Association Annual General Meeting held on November 27, 2018 be approved as amended.

Seconded by C. Carlson

CARRIED

2. UCAA BOARD CHAIR REPORT & REMARKS

V. Kimball recognized Beverley Foy, Board of Governors

V. Kimball shared that the alumni strategy *Wherever Life Takes You* is aimed at engaging alumni by supporting them in five key areas: Career Aspirations, Life Stage Programming, Volunteer Engagement, Community Building and Philanthropy. He remarked on the work the committees and sub-committees of the UCAA Board of Directors had undertaken over the past year and made the following comments:

- The Recognition Committee led by Nauman Anwar and the Arch Awards sub-committee led by Wilma Shim work to recognize notable alumni. Alumni Weekend kicked off on Thursday night (Sept 5) with the Arch Awards, recognizing several alumni: Emily Hicks, BHSc'13 (Early Career Achievement Award), Rob Allen, BComm'82 (Alumni Service Award), Mary Anne Moser, BSc'88, MA'92, PhD'05 (Community Commitment Award), Grace Auger, LLB'95 (Career Achievement Award), Scott Meikle, BSc'84, PhD (International Career Award), and David Kendall, MSc'72, PhD'79 (Distinguished Alumni Award).

- The Programs and Events Committee led by Renee Marx, the Alumni Weekend sub-committee led by Jennifer Koo and the Recent Grad Committee led by Tyler Mah advise on alumni programming, sourcing interesting speakers and providing opening remarks at the programs.
- The Affinity Communities Committee, led by Sue Shaw, reviews applications for micro-communities that are affiliated with the university and works to strengthen this connection with resources and funding. There are currently nine affinity communities including: Education Alumni Network, the Dinos Women’s Wrestling Alumni Group, the Senate Alumni Network, the Arts and Culture Alumni Council, the Dinos Women’s Hockey Alumni, the Hong Kong Alumni Association, the Faculty of Art’s Alumni Advisory Council, the Medicine Alumni Advisory Council and the Schulich School of Engineering Alumni Council.
- The Governance and Nominating Committee led by Helen Sunderland, focuses on how the UCAA can be an effective voice for alumni. According to the Post-Secondary Learning Act, the Alumni Association appoints two members to the University’s Board of Governors and four members to the University Senate. The current appointments to the Board of Governors include: Mark Herman, BComm’92; Helen Sunderland, BMus’87, MBA’92. The current appointments to the Senate include Diane Field, Med’79, Biba Tharp MEDes’00, Helen Sunderland, and Wilma Shim, BSc’07, JD’10. From time to time, the UCAA is asked to appoint representatives to other University committees, such as the search committee for the Vice President, Research. These appointments enable alumni to participate in the important choices and decisions that the University faces. V. Kimball thanked those that served on the decisions-making bodies of the university.
- The Governance and Nominating Committee reviewed the succession planning process and has changed the term of director from three years to two years to develop more transparency and order to the work of the UCAA Board of Directors. In addition, the committee has also established an internal development process for the President and Chair role. The process to become President and Chair is for the director to participate on one of the committees of the UCAA Board of Directors, chair a committee, then chair the Governance and Nominating Committee, and then succeed the retiring President and Chair of the UCAA Board of Directors. V. Kimball shared that Helen Sunderland will be formerly elected to become UCAA Board Chair at the election later this afternoon.
- The Governance and Nominating committee had also focused on developing metrics for the UCAA Board to align their work with *Wherever Life Takes You*.

V. Kimball shared that the UCAA Board of Directors had a productive year and commended the thoughtful and positive partnership with Michael Sclafani, AVP, Alumni Engagement & Partnerships and the central alumni team in purposeful engagement with alumni.

4. APPROVAL FOR AMENDMENTS TO BY-LAWS

V. Kimball remarked that there have been amendments to the By-Laws to improve both transparency and succession planning on the UCAA Board of Directors. The amendments made to the By-Laws also allow for more consistent language with the Post-Secondary Learning Act.

MOTION:

H. Treacy moved that the amended By-Laws be approved as documented.

Seconded by H. Sunderland

CARRIED

3. INTRODUCTION OF BOARD OF DIRECTORS

V. Kimball reported that the following board members joined the UCAA Board of Directors in 2018 and will be eligible for re-election at next year's AGM:

- Nauman Anwar, MBA'11
- Chris Carlson, MBA'10
- Brenda Marks, BN'86
- Ian Minnifee, BA'93
- Susan Shaw, BSc'89
- Helen Sunderland, BMus'87, MBA'92

V. Kimball presented the following slate of directors for election for a two-year term concluding at the 2021 AGM.

- Ian Chiclo, BA'91
- Jennifer Koo, BComm'02
- Renee Marx, BA'97, LLB'00
- Wilma Shim, BSc'07, JD'10
- Heather Treacy, BPE'82, BComm'84
- Robert Winstanley, BSc'85, MSc'8, MBA'00

MOTION:

H. Sunderland moved that Ian Chiclo, Jennifer Koo, Renee Marx, Wilma Shim, Heather Treacy and Robert Winstanley be elected for a two-year term ending at the AGM in 2021.

Seconded by S. Shaw

CARRIED

V. Kimball congratulated the new directors on their election

4. Associate Vice President's Report

M. Sclafani, AVP, Alumni Engagement & Partnerships highlighted select accomplishments of the past year, including:

- Expanded Recent Grad programming
- Launch of the Future Alumni Network
- Launch of Mentor Link
- Expanded Careers Program and Annual Grow Your Career Conference
- Giving Day 2019 raised \$1.2 million

5. ADJOURNMENT

MOTION:

H. Sunderland moved the Annual General Meeting of the UCalgary Alumni Association Board of Directors meeting on September 7, 2019 be adjourned.

Seconded by R. Winstanley

CARRIED