



alumni
UNIVERSITY OF CALGARY

Meeting Minutes

UCAA Annual General Meeting

October 17, 2023

12:00p.m – 12:45p.m MT

Location: Zoom ([link to zoom recording](#))

1. Welcome & Call to Order

I. Minniffee, UCalgary Alumni Association (UCAA) Board President & Chair, noted that the requisite quorum was present, and called the meeting to order at 11:30 a.m., and welcomed members to the UCAA Annual General meeting. A formal acknowledgement of the traditional territories of the peoples of the Treaty 7 and Metis region 3 in Southern Alberta was made.

It was announced that the meeting was being recorded and would be posted on the Alumni All Access website for future access. I. Minniffee noted that in accordance with the UCAA By-Laws, the Notice of Meeting and relevant materials were duly posted 21 days in advance of the meeting and confirmed that, as there was no objection, he would not be reading the Notice of Meeting.

I. Minniffee requested that those present who were not graduates of the University not vote on motions made during the meeting.

2. Approval of Agenda

MOTION:

Moved/seconded that the agenda for the UCalgary Alumni Association Annual General Meeting on October 17, 2023 be approved.

CARRIED

3. Approval of Minutes

MOTION:

Moved/seconded that the minutes for the UCalgary Alumni Association Annual General Meeting meeting on October 3, 2022 be approved.

CARRIED

4. UCAA Chair Report

I. Minnifee acknowledged the work of board members and community members and noted the alumni community grown to 210,000 members. UCAA board of directors continues to provide insight and guidance to university leadership and staff on engaging alumni through career development, programming at every stage of life, encouraging volunteer engagement, fostering community building and cultivating philanthropy.

He remarked on the work of the committees and sub-committees of the UCAA Board of Directors over the past year and made the following comments:

Awards and Recognition Committee, led by Courtney Pascoe, works to recognize notable Alumni. This past year the committee sent over 150 letters of recognition. On Thursday, 12th October, the Arch Awards were hosted on campus recognizing eight exceptional alumni in six categories:

- Leah Schmidt, BA'17, BA'17 (Early Career Achievement Award)
- Dr. Madeleine Cole, MD'98 (Community Commitment Award)
- Aaron Renert, BSc'92, MSc'93, LLB'98 and a BEd'03 and Dr. Moshe Renert, BSc'85 (Career Achievement Award)
- Tara Brister, BSc'82 and Matthew Brister BSc'81 (Alumni Service Award)
- Dr. Jennifer Hatfield, PhD'01 (International Career Award)
- Edie Adams BSc'85, MA'90 (Distinguished Alumni Award for Lifetime Achievement)

Affinity Communities Committee led by Jessica Zutz receives applications from micro alumni communities that are affiliated with the university through the mutual experiences of their members. There are currently 18 active affinity communities:

- Regional communities:
 - UCalgary Alumni Association of Hong Kong
 - Toronto UCalgary Law Alumni Society
- Shared interest communities:
 - Dinos Women's Hockey Alumni
 - Dinos Women's Volleyball Alumni
 - Dinos Women's Wrestling Alumni Group
 - UCalgary Arts & Humanities in Healthcare Alumni Network
 - UCalgary Black Alumni Network
 - UCalgary Alumni Connect Tutoring Group
 - Sikh Alumni Chapter
 - **UCalgary Alumni Food Security Network (NEW)**
 - **UCalgary Alumni Ambassador Network (NEW)**
- Faculty or university-based communities:
 - Medicine Alumni Advisory Council
 - UCalgary Chancellor's Club Scholars Alumni Network
 - Senate Alumni Network
 - Scholars Academy UCalgary Alumni Network
 - Faculty of Kinesiology Alumni Network
 - Faculty of Law Alumni Network
 - **Haskayne Master of Management Alumni (NEW)**
- Groups that have become inactive in the past year:
 - UCalgary Alumni Community Volunteer Impact Group

- UCalgary Cultural Heritage in Mexico Study Abroad Alumni
- UCalgary Alumni Gauntleteers Through the Years
- Schulich School of Engineering Alumni Council
- UCalgary Graduate College Alumni

The **Alumni Engagement Committee** led by Akash Asif, spent the year assessing overall alumni engagement and areas of focus for the future.

The *Nominations and Assessment Committee* led by Aaron Park focused on how the UCAA can be an effective voice for alumni. This committee also has appointing authority. By virtue of the Post-Secondary Learning Act of Alberta the Alumni Association appoints 2 members to the University's Board of Governors and 4 members to the University Senate.

Current appointments to the Board of Governors:

- William O'Yeung BComm'91
- Cara Wolf BComm'97, MBA'05

Current appointments to the Senate:

- Wilma Shim BSc'07, JD'10
- Annette Ceraficki BA'89
- Ian Minniffee, BA'94
- Kate Wong, BN'12

Personal thanks given to outgoing board members Wilma Shim, Ian Chiclo, Tyler Mah and Armin Jahangiri. I. Miniffee also expressed his gratitude to everyone who helped to make the last year successful. Thanks were given to the Alumni Engagement team for their support.

5. UCAA Charter – Kate Wong

K.Wong, as chair of the Executive Governance Committee, noted the diverse experiences, backgrounds, perspectives and identities within the Alumni Association membership, adding that the UCAA endeavors to create an association where members feel welcomed, listened to and represented.

The Executive Governance Committee has reviewed governance documents from Alumni Associations in the top 15 research universities in Canada. Primary findings were that most associations had EDIA and Indigenous engagement in their strategic plans.

UCAA believes that these priorities should be an ongoing commitment rather than a strategic plan and have drafted an amendment to the Charter to embed this commitment into mandate of the UCAA.

K. Wong proposed the following amendment to the UCalgary Alumni Association Charter:

(f) Ensure that they reflect, respect, and represent the diversity of the alumni community. Board advisory activities and composition must give due consideration to reconciliation and Indigenous ways of knowing and being, and to equity, diversity, inclusion, and accessibility.

MOTION:

Moved/seconded that the UCalgary Alumni Association Charter (Section 2) amendment presented by K.Wong be approved.

CARRIED

6. A Year in Review – Colleen Bangs, Sr. Director, Alumni Engagement

C. Bangs shared the vision, mission and values that guide the work of the alumni team. An Alumni Omnibus Survey is conducted every second year to inform the university on how alumni think and feel about the university and their connection as graduates. The results of the alumni survey are used to guide planning so that the team can adapt to the changing needs of the alumni community.

C. Bangs advised that the survey is distributed to a random sample group however feedback is always welcome.

In the last 12 months, 14,586 alumni engaged in a way that is measurable. Over 10,000 alumni registered for events, over 3000 alumni updated their contact information, over 500 significant interactions, over 1700 alumni have made a gift to the university and over 1100 have volunteered.

Alumni Partnerships: Alumni have a range of programs and preferred rates that alumni can take advantage of, this continues to be an area of growth and opportunity.

It was also noted that the UCalgary Alumni Association works in partnership with TD Insurance and Manulife and that these partnerships bring in revenue of more than \$1M annually, which is used to fund programming and supports for alumni.

7. Election and Re-Election of UCAA Board Directors – Kate Wong, Vice-Chair

K. Wong acknowledged the four directors who would be returning to the board to complete their terms:

- William O'Yeung, BComm'91
- Ian Minniffee, BA'94
- Sabiha Zaman – BSc'02, MBT'02, MSc'07

She then went on to welcome the three new directors who have been appointed to the board for one-year terms:

- Lorelei Lachambre MC'05
- Shagufta Farheen BComm '22
- Nina Rehill, BA'16, BA'21

The following slate of Directors was then presented for election to a two-year term:

- Kate Wong, BN'12
- Jessica Zutz, BA'12, BSc'12
- Aaron Park, BSc'07, BEd'11
- Courtney Pascoe, BA'22
- Jayrin Yue, MBA'21
- Akash Asif, BSc'15, BComm'15, MPP'18
- Fay Qian, MBA'19
- Kristin Anderson, BA'96

- Jaret Hargreaves, BSc'00, BSc'04, MSc'08

K. Wong requested a motion to elect the members named on the slate for a two-year term expiring at the AGM in 2025.

MOTION:

Moved/seconded "THAT the slate of directors be approved as presented."

CARRIED

8. Other business

Call to action for alumni to check out Alumni All-Access activities.

9. Adjournment

MOTION:

Moved/seconded the UCalgary Alumni Association Board of Directors meeting on October 17, 2023 be adjourned.

CARRIED