



# Meeting Minutes

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UCAA Annual General Meeting  
October 3, 2022  
12:00 – 12:45 p.m. MT

Location: Zoom ([link to recording](#))

## 1. Welcome & Call to Order

I. Minniffee, UCalgary Alumni Association (UCAA) Board President & Chair, called the meeting to order at 12:00 p.m., confirming that quorum had been reached, and welcomed members to the UCAA Annual General meeting. It was noted that Friday September 30<sup>th</sup> was the second National Day of Truth and Reconciliation which provided many opportunities for learning. A formal acknowledgement of the traditional territories of the peoples of the Treaty 7 and Metis region 3 in Southern Alberta was made.

It was announced that the meeting was being recorded and would be posted on the Alumni All Access website for future access. I. Minniffee noted that in accordance with the UCAA By-Laws, the Notice of Meeting and relevant materials were duly posted 21 days in advance of the meeting and confirmed that, as there was no objection, he would not be reading the Notice of Meeting.

I. Minniffee requested that those present who were not graduates of the University not vote on motions made during the meeting.

## 2. Approval of Agenda

MOTION:  
Kate Wong moved that the agenda for the UCalgary Alumni Association Annual General Meeting on October 3, 2022 be approved.

*Seconded by Maureen McLeod*  
CARRIED

## 3. Approval of Minutes

MOTION:  
Sabiha Zaman moved that the minutes for the UCalgary Alumni Association Annual General Meeting meeting on October 21, 2021 be approved.

*Seconded by William O'Yeung*  
CARRIED

#### 4. Approval of Revised UCAA By-laws

K. Wong, UCAA Board Vice-chair, noted that in 2022 the Executive Governance Committees sought out an external review of the UCAA By-laws, which was conducted by Alum Rick Breen LLB '96, Partner at Miller Thompson LLP, followed by a review by Legal Services at the University.

Notable changes included the addition of the Nominations and Assessments Committee, as a standing committee in section 9.1 (b), and the formal addition of the Past-President role in section 3.2 (m).

The By-laws were made available as part of the [Notice of the AGM](#), and a link was distributed in the chat for participants.

**MOTION:**

Ian Minnifee moved "THAT the revised UCAA By-laws be approved as circulated".

*Seconded by Armin Jahangiri*

CARRIED

#### 5. UCAA Chair Report – Ian Minnifee

The Alumni community has grown to over 200,000 members, and in June the first full in-person convocation was held in 2 years.

I. Minnifee confirmed that *Wherever Life Takes You* alumni strategy is aimed at engaging alumni through the five key pillars outlined in the strategy: Career Development, Life Stage Programming, Volunteer Engagement, Community Building and Philanthropy.

He remarked on the work of the committees and sub-committees of the UCAA Board of Directors over the past year and made the following comments:

**Awards and Recognition Committee**, led by Sue Shaw, works to recognize notable Alumni. Each year the pinnacle event, on September 29, 2022, five outstanding alumni were honoured for their impact on their industries and communities:

- Eric Termuende, BComm'14 (Early Career Achievement Award)
- Dr. Hakique Virani, MD'01 (Community Commitment Award)
- Milton Carrasco, MEng'92 (Career Achievement Award)
- Dr. Aamir Jamal, PhD'13 (International Career Award)
- Dr. Marie Delorme, PhD'12, LLD'18 (Distinguished Alumni Award for Lifetime Achievement)

**Affinity Communities Committee** led by Brenda Marks receives applications for micro-alumni communities who are affiliated with the University and have a shared interest. The committee works on helping to strengthen connections for these communities through alumni support and funding. In 2021/22 there were 18 active communities, including:

- Regional communities:
  - UCalgary Alumni Association of Hong Kong
  - Toronto UCalgary Law Alumni Society

- Shared interest communities:
  - Dinos Women’s Hockey Alumni
  - Dinos Women’s Volleyball Alumni
  - Dinos Women’s Wrestling Alumni Group
  - UCalgary Alumni Community Volunteer Impact Group
  - UCalgary Cultural Heritage in Mexico Study Abroad Alumni
  - UCalgary Alumni Gauntleteers Through the Years
  - UCalgary Arts & Humanities in Healthcare Alumni Network
  - UCalgary Black Alumni Network
  - UCalgary Alumni Connect Tutoring Group
  - **Sikh Alumni Chapter (NEW)**
  
- Faculty or university-based communities:
  - Medicine Alumni Advisory Council
  - UCalgary Chancellor’s Club Scholars Alumni Network
  - Senate Alumni Network
  - Scholars Academy UCalgary Alumni Network
  - Schulich School of Engineering Alumni Council
  - UCalgary Graduate College Alumni
  - **Faculty of Kinesiology Alumni Network (NEW)**
  - **Faculty of Law Alumni Network (NEW)**

**Alumni Engagement Committee (NEW)**, led by Chris Carlson, endeavoured to engage industry in meaningful conversation with the university about health innovation. The committee hosted a successful event with senior leaders from industry, the office of the Vice President (Research), the Hunter Hub for Entrepreneurial Thinking, W21C and the Taylor Institute, paving the way to create future synergies marrying alumni expertise and university resources.

**Communications Strategy Committee**, led by Ian Chiclo, was new last year, and worked to assess how the University communicates with alumni.

**Nominations and Assessment Committee** led by Renee Marx and Helen Sunderland looked at how to be an effective voice for alumni. This committee is responsible for appointments, including: Senate, General Faculties Council, Board of Governors as outlined in the Post-Secondary Learning Act and various search committees, in addition to new UCAA board member recruitment.

**2021-22 Appointments:**

William O’Yeung, BComm ’91 and Carol Wolf, BComm ’97, MBA ’05 - Board of Governors

Wilma Shim, BSc ’07, JD ’10, Annette Ceraficki, BA ’89 – Senate

*Kate Wong, BN’12 and Ian Minniffee, BA’94 also sat on Senate as representatives of the UCAA Board in their roles as President & Chair and Vice-Chair.*

Personal thanks were given to each of the five Directors who were leaving the board: Renee Marx, Chris Carlson, Brenda Marks, Sue Shaw and Helen Sunderland.

**6. Wherever Life Takes You: A Year in Review – Colleen Bangs, Sr. Director, Alumni Engagement**

In June, the *Wherever Life Takes You* alumni strategy was “sunsetting”. The strategy included 53 strategic directives, 46 were seen through to completion between 2018-22.

The pledge to Alumni still stands in support of Alumni around the globe, traditional and non-traditional paths and through milestone moments, personal and professional.

In the last 12 months, 12,439 Alumni were engaged which is the highest number to date. Virtual programming helped with that engagement, it was not only globally but locally which indicates this is a successful way of engagement and should be continued.

There was an 82% retention rate, and a 94% program satisfaction score.

There were 248 volunteer opportunities for Alumni to participate in.

Life Stage Programming: Convocation was celebrated in-person in June with supporters in the stands for the first time since June 2019.

Volunteer Engagement: we have thousands of people volunteering; a community of caring.

Community Building: on September 2nd graduates were able to celebrate in-person, almost 2,000 came back. There was a chance to cross the stage and have a photo taken with Chancellor Emerita Deborah Yedlin. Names of those who graduating in years where convocation was virtual were shown electronically on banners throughout McMahon Stadium at the Kick-Off game; there was even a fly over by Canadian fighter jets!

Career Development: A full-time Alumni Career Development Specialist was hired at the beginning of 2022 to offer career support and programming to alumni. The 4<sup>th</sup> annual *Grow Your Career Conference* was hosted virtually and had 1,038 registrants.

Philanthropy: The UCAA supported Giving Day by offering a second match, in addition to the institutional match, to any alumni who donated up to \$2500 to the Students Greatest Need fund which is distributed throughout the year by the Student Wellness Centre to students in need of support. Over \$50,000 was raised including matching funds.

It was also noted that the UCalgary Alumni Association works in partnership with TD Insurance and Manulife and that these partnerships bring in revenue of more than \$1M annually, which is used to fund programming and supports for alumni.

## **7. Election and Re-Election of UCAA Board Directors – Kate Wong, Vice-Chair**

K. Wong acknowledged the four directors who would be returning to the board to complete their terms:

- Ian Chiclo, BA'91
- Wilma Shim, BSc'07, JD'10
- Kate Wong, BN'12
- Jessica Zutz, BA'12, BSc'12

She then went on to welcome the four new directors who had been appointed following the spring recruitment process:

- Aaron Park, BSc (Eng)'07, BEd'11
- Courtney Pascoe, BA'22
- Jayrin Yue, MBA'21
- Akash Asif, BSc'15, BComm'15, MPP'18

The following slate of Directors was then presented for election to a two-year term:

- Will O'Yeung, BComm'91,
- Armin Jahangiri, MEng'15 and
- Sabiha Zaman, BSc'02, MBT'02, MSc'07

- Ian Minnifee, BA'94
- Tyler Mah, BSc'10

K. Wong requested a motion to elect the members named on the slate for a two year term expiring at the AGM in 2024.

MOTION:

Courtney Pascoe moved "THAT the slate of directors be approved as presented."

*Seconded by Aaron Park*

CARRIED

## **8. Other business**

Call to action for alumni to check out Alumni All-Access activities.

## **9. Adjournment**

MOTION:

Ian Minnifee moved the UCalgary Alumni Association Board of Directors meeting on October 3, 2022 be adjourned.

*Seconded by Aaron Park*

CARRIED